

Instruction for students for short-term studies (WITHIN ERASMUS+)

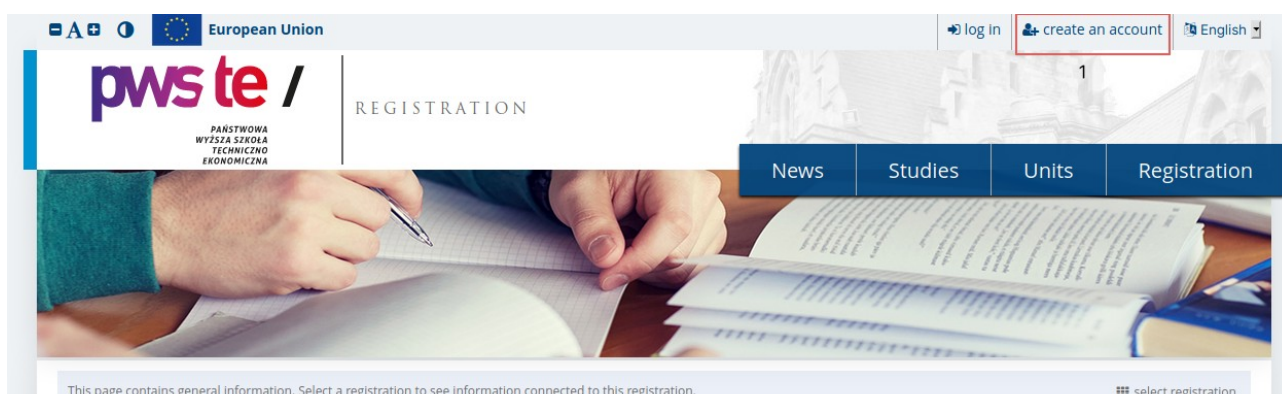
Before you register as a candidate for partial studies, it is necessary to create an account in the enrollment system.

To do this, follow the link below:

<https://irk2.pwste.edu.pl/en-gb/>

After entering the link above, you will be redirected to the main page of the recruitment system (Rys. 1).

To create an account, click on the link „create an account” (Rys. 1 pkt 1)



After clicking on the aforementioned link, we go to the page where we have to read the clause and regulations, then accept them (Rys. 2 pkt 1,2) and click on the "continue" button (Rys. 2 pkt 3).

The screenshot shows a page titled '10. Your personal dat' (likely a typo for 'data'). It contains a consent clause for applicants to the Bronisław Markiewicz State Higher School of Technology and Economics in Jarosław. The text of the clause is as follows: 'Pursuant to Article 6 (1) (a) of the Regulation of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC of 27 April, 2016 - GDPR (Journal of Laws EU L 119 of 04.05.2016), I hereby give consent for my personal data to be processed by PWSTE, Jarosław for the purposes of recruitment for studies.' There are two checkboxes: the first is labeled 'I have read and accept the above information' and is highlighted by a red box and labeled '1'; the second is labeled 'I agree' and is highlighted by a red box and labeled '2'. At the bottom of the page, there are two buttons: 'I resign' and 'Continue', with the latter highlighted by a red box and labeled '3'.

After accepting the regulations, we go to the page where we enter our e-mail (Rys. 3 pkt 1) and password (Rys. 3 pkt 2), and then create our account using the button „create an account” (Rys. 4 pkt 3).

Create an account

1 Email address 0 / 100

2 Password

Confirm password

3 Create an account

After creating the account, go to the e-mail box that was provided in the account creation process, and then find the message with the activation link from the irk system. After confirming the account, log in to it and then go to the link provided by the PWSTE coordinator.

In the absence of this link, please contact me by e-mail: [magdalena.bojarska@pwste.edu.pl](mailto:magdalen.bojarska@pwste.edu.pl)
<https://irk2.pwste.edu.pl/en-gb/offer/ER2022L/programme/SWM-S-P/?from=registration:ER2022L>

If the link was given, you should go to the page as shown in the figure below (Rys. 3).

Registration → Erasmus+ Student (Studies)

Erasmus+ Student (Studies)

[Go to edit page](#)

Description

The **Bronisław Markiewicz State Higher School of Technology and Economics in Jarosław** is the largest public higher education institution in Podkarpackie region which wins high ranking positions in the national rankings. We are proud to announce that we have been nominated in the competition EDUinspirator 2019. By implementing the Erasmus+ Programme, our Higher School, as one of five higher education institutions in Poland received an honorable mention on the national arena.

Rector of PWSTE, prof. dr hab. Krzysztof Rejman states that due to the Department of International Cooperation, headed by Magdalena Bojarska, it was possible to be joined to a close group of higher education institutions which are at the leading edge of development. 2019 year competition of the Foundation for the Development of the Education System (FRSE) takes place under the motto: **"I ACT AND INSPIRE!"** The organizer singled out the following priorities which should be taken into account: communication activities and dissemination of project results, including innovation and promotion of good practices with particular emphasis on the essence of learning process and knowledge and experience sharing. Rector of PWSTE, prof. dr hab. Krzysztof Rejman emphasizes that the purpose of the competition is to select the best educational projects, the implementation of which results in the unique strategy for the dissemination of results and their use to activate the local environment for education development. Within the bilateral international agreements and Erasmus+ programme, one can realize different projects, take part in publishing, scientific conferences and have consultations with the academic staff. The Bronisław Markiewicz State Higher School of Technology and Economics in Jarosław is

Table of contents	
1. Description	
Details	
Code	SWM-S-P
Organizational unit	State Higher School of Technology and Economics in Jarosław
Form of studies	Stacjonarne
Educational profile	practical
Language(s) of instruction	English, Polish
Recruitment committee address	email : magdalena.bojarska@pwste.edu.pl
WWW address	https://international.pwste.edu.pl/en/
Ask about this programme	

Phase 1 (27.04.2021 00:00 - 15.07.2021 23:59)

1 [Sign up](#)

If you want to register for the study, just click on the button „sing up” (Rys. 4 pkt 1). Then it is necessary to choose the period of studying for an international exchange (Rys. 5 pkt 1) and confirming the selection by clicking on the button „Continue”.

The screenshot shows the PWSiTE website's registration page for Erasmus+ Student (Studies). The header includes the PWSiTE logo (PAŃSTWOWA WYŻSZA SZKOŁA TECHNICZNO EKONOMICZNA) and the word 'REGISTRATION'. A navigation bar at the top right contains links for 'my account', 'administration panel', 'log out', and 'English'. Below this, a secondary navigation bar has tabs for 'News', 'Studies', 'Units', and 'Registration'. The main content area is titled 'New application' and includes a breadcrumb trail: 'Registration → Erasmus+ Student (Studies) → New application'. A message states: 'Please choose which term or terms of study you want to apply for. Remember that you won't be able to change it.' The form fields are as follows:

- Studies**: [SWM-S-P] Erasmus+ Student (Studies)
- Registration**: Registration for short-term studies 2020/2021
- Phase**: Phase 1 (27.04.2021 00:00 – 15.07.2021 23:59)
- Period of study**: A dropdown menu with a red box around it and a label '1'.

At the bottom of the form, there are two buttons: a red 'Return' button and a green 'Continue' button. The 'Continue' button is highlighted with a red box and a label '2'.

After registering for studies, it is necessary to fill in basic personal data. To fill them in, in the upper right corner of the website, select the tab „my account” (Rys. 6 pkt 1) , and then click on the link „Personal forms” (Rys. 6 pkt 2). After entering all the necessary data, press the button „save”.

In addition to basic personal data, it is necessary to enter a photo, which will then be accepted by the coordinator, as well as contact details and additional personal data. For the purposes of recruitment, no data on completed schools is collected (Rys. 6 pkt 3).

European Union

my account administration panel log out English

pws te /
PAŃSTWOWA
WYŻSZA SZKOŁA
TECHNICZNO
EKONOMICZNA

REGISTRATION

News Studies Units Registration

Registration for short-term studies 2020/2021 [switch registrations](#) [cancel selection](#)

You are filling the forms in connection with the selected registration. Required fields are marked with an asterisk.

My account → Personal forms → Basic personal data

Personal forms

Basic personal data Address and contact information Photo ~~Education~~ Additional personal information

Basic personal data

While typing your personal data, remember that if you're enrolled, your data will be uploaded to university systems. Your personal data will be displayed on students lists and printed on university issued documents. In Polish, proper names (such as first names, surnames, city names) are written with a capital letter. Only the first letter should be capital, not all of them. Do not enter Cyrillic or Chinese characters, use Latin transcription instead. If you have double surname, there should be no spaces around the hyphen. For example: Janina Maria Nowak-Kowalewska.

* Fields marked with asterisk symbol are required.

Save

First name* 0 / 40

Second name 0 / 40
If you don't have a middle name, leave this field empty.

Surname* 0 / 40

PESEL number 0 / 11
If you don't have a PESEL number, leave this field empty.

Gender* -- select --

Date of birth* dd . 11 . 1994

Place of birth* 0 / 60

Country of birth* Poland

After entering basic personal data, it is necessary to select the subjects you intend to attend. To go to the selection of subjects, you must first click on the link „my account” (Rys. 7 pkt 1), then click on the tab „Enrollments applications” (Rys. 7 pkt 2). After completing this sequence, a button should appear with the option to go to the page where you can choose subjects (Rys. 7 pkt 3).

European Union

my account 1 administration panel log out English

pws te /
PAŃSTWOWA
WYŻSZA SZKOŁA
TECHNICZNO
EKONOMICZNA

REGISTRATION

News Studies Units Registration

My account

Account settings Personal forms **Enrollment applications** 2 Payments Messages Notifications Consents Help

Enrollment applications
Make sure to register for all desired study programmes.

[ER2020L] Registration for short-term studies 2020/2021 (open)
Rekrutacja na studia II stopnia na rok akademicki 2020/21

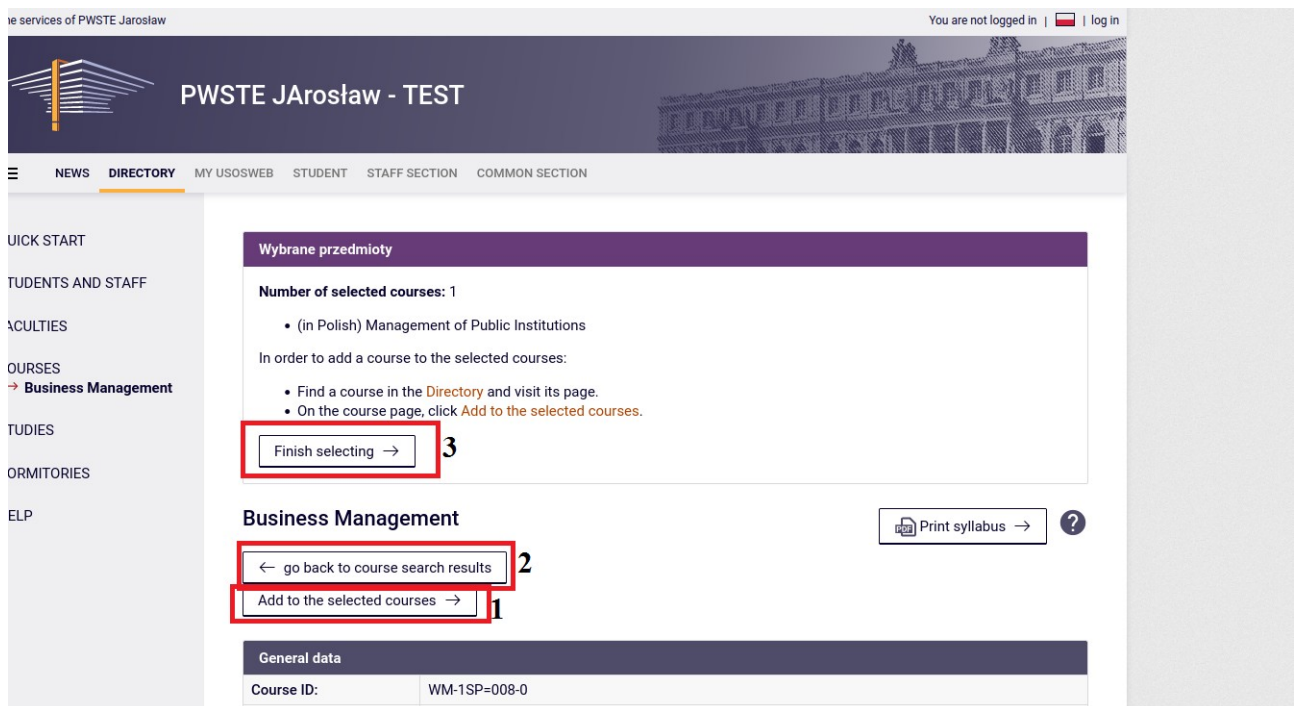
Description

[SWIM-S-P] Erasmus+ Student (Studies)				
Phase 1 edit (withdraw) 27.04.2021 - 15.07.2021 Application history	Recruitment fee not required	Score ---	Qualification status --- The results will be visible: 16.07.2021 00:00 more	Decision --- more
Period of study	Winter semester			
Courses Choose 3	Choose courses that you want to attend during your studies. ECTS credits limit: 40 (used: 0).			

Rys. 7: Selection of subjects during recruitment for partial studies

Then, after clicking on the link, we will be redirected to the page with the offered catalog of subjects (Rys. 8). Before the list of subjects offered for students appears, it is necessary to enter data that will allow us to filter the subjects. To begin with, it is necessary to select an option „**show courses offered for ...**” (Rys. 8 pkt 1), and then selecting the appropriate organizational unit. In this case, in the text box (Rys. 8 pkt 2) enter **SWM-STUD**, and then click the button „search” (Rys. 8 pkt 3)

list of items, click on the button „back to course search results” (Rys. 10 pkt 2). In a situation where we want to finish selecting items, click on the button „Finish selecting” (Rys. 10 pkt 3).



The screenshot shows the PWSTE Jarosław - TEST website. The header includes the logo and navigation links: NEWS, DIRECTORY, MY USOSWEB, STUDENT, STAFF SECTION, COMMON SECTION. The sidebar on the left lists various sections: QUICK START, STUDENTS AND STAFF, FACULTIES, COURSES (with 'Business Management' highlighted), STUDIES, SEMINARIES, and ELP. The main content area features a 'Wybrane przedmioty' section with a 'Number of selected courses: 1' and a list of selected courses. Below this, there are instructions on how to add more courses. A red box labeled '3' highlights the 'Finish selecting →' button. Another red box labeled '2' highlights the '← go back to course search results' button. A third red box labeled '1' highlights the 'Add to the selected courses →' button. The 'Business Management' section also includes a 'Print syllabus →' button and a help icon. At the bottom, there is a 'General data' section with a table showing 'Course ID: WM-1SP=008-0'.

Rys. 10: Information on the subject offered for studies as part of recruitment for short-term studies

After you finish selecting items (Rys. 10 pkt 3) we will be redirected to the recruitment home page. After selecting the subjects, it is necessary to fill in additional information about the arrival and then send the application.

GOOD LUCK😊