

**2816 - Paid 550€/m Sales internship in Nanterre (Paris, France)**

<b>Location:</b>	Strasbourg, France
<b>Languages:</b>	Spanish (Intermediate) French
<b>Fields:</b>	Sales
<b>Extra benefits:</b>	Salary of +500 €.

**Description:**

Our collaborator is a technological start up who develops platforms and apps to improve people's life. They are working in new projects and therefore, would be interested in having some extra help in their departments.

Some of the tasks may be:

- Develop market research
- Contact potential customers via phone, mailing and other systems
- Assist with payments
- Provide support to customers

**Targeted profiles:**

On top of analytical and hard skills, we value :

- Commitment, Energy,
- Entrepreneurship, ownership of assignment,
- Self starters,
- Teamwork, fun to work with,
- Strong execution skills and creativity.

**Requirements**

Sales background

Candidate must demonstrate a record of activities in the field

English fluent

**Benefits**

554,40€ per month

Education and training plan

## 2815 - Paid 550€/m Marketing/ Digital Marketing in Nanterre (Paris, France)

Location:	Strasbourg, France
Languages:	English (Intermediate) French
Fields:	
Extra benefits:	Salary of +500 €.

### Description:

Our collaborator is a technological start up who develops platforms and apps to improve people's life. They are working in new projects and therefore, would be interested in having some extra help in their departments.

Some of the tasks may be:

- Support to execute all digital marketing, including SEO/SEM, marketing database, email, social media and display advertising campaigns
- Maintain our social media presence
- Measure and report performance of all digital marketing campaigns, and assess against goals (ROI and KPIs)
- Identify trends and insights, and optimize spend and performance based on the insights
- Brainstorm new and creative growth strategies
- Measure conversion rates
- Collaborate with internal teams to create landing pages and optimize user experience
- Utilize strong analytical ability to evaluate end-to-end customer experience across multiple channels and customer touch points
- Instrument conversion points and optimize user funnels
- Collaborate with agencies and other vendor partners

### Targeted profiles:

On top of analytical and hard skills, we value :

- Commitment, Energy,
- Entrepreneurship, ownership of assignment,
- Self starters,
- Teamwork, fun to work with,
- Strong execution skills and creativity.

### Requirements

Digital marketing background

Well-known education

Candidate must demonstrate a record of activities in the field

French native speaker

### Benefits

554,40€ per month

Education and training plan

**2814 - Paid 550€/m Strategic and Finance internship in Nanterre (Paris, France)**

Location:	Strasbourg, France
Languages:	English (Advanced)
Fields:	
Extra benefits:	Salary of +500 €.

**Description:**

Our collaborator is a technological start up who develops platforms and apps to improve people's life. They are working in new projects and therefore, would be interested in having some extra help in their departments.

This position would be a role for someone coming from a well-known and reputed school who would like to intern directly with the director of the company in the finance and strategic decisions department.

Some of the tasks may be:

- Creating annual/monthly/quarterly schedules
- Work with general ledger accounts
- Assist in daily treasury operations
- Assist with month-end close process and journal entries
- Monitor and track key treasury operational benchmarks
- Assist in the implementation of new treasury systems and procedures
- Create payment plans
- Assist with portfolio management
- Manage client accounts and take necessary actions to receive payment
- Financial statement analysis

**Targeted profiles:**

On top of analytical and hard skills, we value :

- Commitment, Energy,
- Entrepreneurship, ownership of assignment,
- Self starters,
- Teamwork, fun to work with,
- Strong execution skills and creativity.

**Requirements**

Finance background

Well-known education

Candidate must demonstrate a record of activities in the field

English fluent

Starting date 2nd January

**Benefits**

554,40€ per month

Education and training plan

## 1583 - Product and Content Management Internship in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced)
<b>Fields:</b>	Marketing, Business Administration , International Business, Sales, Management
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

#### Company description:

Our collaborator is big international e-commerce company located in Barcelona. They are currently working in more than 20 countries all over Europe. They have 5 different online shops in the fields of home, beauty, health, pets and children care and more than 500,000 products on their portfolio!

Their team consists of a group of young professionals that work in an innovative environment, making this the perfect place for your internship!

They are currently looking for interns to join their Content Department helping them to boost the growth of their products. The intern will help with the management of a complete category of product.

They are looking for a practical and analytical person with passion and interest for the products with which is going to work.

#### Tasks:

- Product filters
- Contents for the web: images, descriptions, brands, etc.
- Collaboration in the creation of commercial campaigns and follow-up
- Resolution of doubts regarding the products
- Control of translations in 8 different languages
- Collaboration in the definition of filters and categories

#### Requirements:

- Knowledge of MS Office tools
- Proactive, flexible and adaptable in an environment of constant changes.
- No experience required
- Good Level of English and intermediate level of Spanish (at least B1)

Salary: € 500 per month.

Monday to Friday: 9 a.m. to 5 p.m.

Location: Llinars del Valles, Barcelona

Duration: Minimum 5 months

## 1572 - (N.S.) Paid Market Intelligence Internship position in Barcelona

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business Administration , Economics/Finance, International Business
<b>Extra benefits:</b>	Salary of 400-500 €. 330€/month + lunch vouchers

### Description:

Our collaborator, based in Barcelona city center, is an international safety science company with a wide experience when innovating solutions in safety, sustainability, renewable energy and more. They are specialized in making living and working environments safer.

They are seeking to hire an intern to support their business development department by developing their databases and analyzing the market shares and company's competitiveness. Through intense team working candidates will have to show their best positive attitude and willingness to learn.

#### Tasks:

- Search for opportunities for business development and increase of company's market share in different services
- Regular analysis of the company's performance
- Convert the information into knowledge in order to increase company's competitiveness
- Develop and maintain regulatory databases
- Create, update and organize database of potential international customers
- Analyze information for future acquisitions of new international customers
- Support the regional teams
- Attend meetings with sales and business development managers based internationally

#### Requirements:

- Student in Business Administration, Economics, International Business or related studies
- Languages: Advanced level of English. Intermediate level of Spanish would be a plus.
- Microsoft office applications, especially Outlook and Excel
- Be organized, team member and to have a positive attitude

#### Internship hours:

- 40 hours/week
- Minimum stay during a period of 4-6 months to start in January 2018

#### Benefits:

- Monthly compensation of 330€
- Lunch Vouches

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## 1549 - Marketing department support

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Advanced)
<b>Fields:</b>	Marketing, Business Administration , Economics/Finance, International Business, E-commerce, Management
<b>Extra benefits:</b>	Salary of 400-500 €. - Monthly support of 400€ - Thursdays 1 hour of Yoga. - Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

### Description:

Our collaborator is a b2b sports distributor located in Barcelona.

They have a wide experience in the sport industry and a great passion for it. They are focused on highly added value brands. They are proud of having a dedicated and committed team formed by enthusiastic professionals.

Our partner serves more than 550 clients placed in Spain, Portugal and Andorra and they work with the 3 main areas of: Winter, Performance and Outdoor sports.

They are seeking to hire an intern, willing to assist and develop the Marketing department, learning the mechanics and needs of trade, online and sports marketing. Dealing directly with the Marketing responsible and Marketing Manager for Spain, Andorra and Portugal, and dealing with marketing departments from suppliers from US, Italy, Germany and France. Operating in a team of 20 young people on a casual atmosphere. Through intense team working candidates will have to show their best positive attitude and willingness to learn.

#### Tasks:

- Assist and develop the marketing department
- Learning the mechanics and needs of the market
- Online and sports marketing
- Deal with national and Portuguese marketing representatives and marketing managers
- Deal with marketing department of their suppliers from US, Italy, Germany and France
- Develop the tasks in team and individually providing the best positive attitude and willingness to learn

#### Requirements:

- Student in Marketing, Business, International Trade or related studies
- Languages: Advanced Spanish and English. Other languages are a plus.
- Be organised, good companion, team member and SMILE! ;)

#### Internship hours:

Free entrance, 8 hours a day, can be splitted freely, usually from 9h to 14h and 15h to 18h aprox

If some marketing event takes place during the week-end, then some week days can we taken off in exchange.

#### Dress code:

Casual, never a tie or high heels, sporty looks are welcome

#### Benefits:

- Monthly support of 400€
- Thursdays 1 hour of Yoga.
- Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

## 1548 - Purchase and Sales department support (Customer Service/ Admin support)

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Advanced)
<b>Fields:</b>	Marketing, Business Administration , Economics/Finance, International Business, E-commerce, Management
<b>Extra benefits:</b>	Salary of 400-500 €. - Monthly support of 400€ - Thursdays 1 hour of Yoga. - Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

**Description:**

Our collaborator is a b2b sports distribution located in Barcelona. They have a wide experience in the sport industry and a great passion for it. They are focused on highly added value brands. They are proud of having a dedicated and committed team formed by enthusiastic professionals. Our partner serves more than 550 clients placed in Spain, Portugal and Andorra and they work with the 3 main areas of: Winter, Performance and Outdoor sports. They are seeking to hire an intern, willing to assist and develop the customer service and purchase department, learning the operations flow and needs of a national and international purchase and sales department. Dealing with sales representatives from all over Spain and Portugal, and suppliers from the US, Italy, Germany and France. Operating with a team of 20+ young people on a casual atmosphere. Through intense team working candidates will have to show their best positive attitude and willingness to learn.

**Tasks:**

- Assist and develop the customer service and purchase department
- Learning the operations flow and needs of a national and international purchase and sales department
- Deal with national and Portuguese sales representatives
- Deal with suppliers from US, Italy, Germany and France
- Develop the tasks in team and individually providing the best positive attitude and willingness to learn

**Requirements:**

- Student in Business, International Trade or related studies
- Languages: Advanced Spanish and English. Other languages are a plus.
- Be organised, good companion, team member and SMILE! ;)

**Internship hours:**

Free entrance, 8 hours a day, can be splitted freely, usually from 9h to 14h and 15h to 18h aprox

**Dress code:**

Casual, never a tie or high heels, sporty looks are welcome

**Benefits:**

- Monthly support of 400€
- Thursdays 1 hour of Yoga.
- Ping-pong, spinning bikes and a shower are there. Some of them do mountain bike at lunch time, other go swimming,etc.

## 1493 - Customer Service Internship, in Barcelona, Spain

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Business Administration , International Business
<b>Extra benefits:</b>	Salary of 400-500 €.

**Description:**

Our collaborator, is a company specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants..

**The requested tasks are:**

- Provide excellent customer service
- Develop partnerships with new organisations
- Follow up with candidates being processed
- Assisting with all the visa process and guidance (providing detailed guidance and support throughout the visa application process)
- Creating training plans and cultural activities.

**Requirements:**

- Well spoken and polished presentation
- Fluent English and strong writing skills
- Internationally minded
- Available 5 to 12 months internships

**Benefits:**

- 300 € per month

**Location:**

Barcelona

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## 2819 - Assistant of School Relations Internship, in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business Administration , International Business
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator, is a company specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants..

#### The requested tasks are:

- Assist the department of School Relations
- Follow up their events and international fairs
- Collaborate with the process of the candidates from partner schools
- Provide documents for meetings and develop new promotional material
- Assist with the organization international recruiting trips
- Support students with their visa administrative processes
- Research for new markets
- Other tasks related to growth and new partnership agreement

#### Requirements:

- Well spoken and polished presentation
- Fluent English and strong writing skills
- Internationally minded
- Available 5 to 12 months internships

#### Benefits:

- 300 € per month

#### Location:

Barcelona

## 1492 - Translation in a surf club in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	Spanish (Advanced) and English (Native)
Fields:	Translator, Languages
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is a paddle surf school and club with two very clear objectives: promote the culture of the sea and help our clients to go far with stand up paddle and reach their goals.

They are looking for someone to join their office team in their offices in Barcelona centre.

#### Tasks

- Translating content in their websites
- Create and manage content in our website in order to improve the traffic in the different search engines
- Various linguistic tasks, improve your knowledge of translation memories, other tools and terminology research

#### Requirements

- Education related to languages or translator.
- Interest in the surf world is a plus
- Spanish and English fluent

#### Benefits

- Flexible schedule
- Possibility to participate in company classes and events
- Remuneration 250 € per month
- 40 hours/week

## 2827 - English - Marketing

Location:	Bilbao, Spain
Languages:	Spanish (Intermediate) and English (Native) English
Fields:	Marketing, Communication / Journalism
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator is an ecommerce company based in one of the most important cities in Spain, Bilbao. The company is an online store of second hand clothes for women where you can find and buy an infinite variety of clothes almost new.

If you one to part of a brand new company and in a new business concept this is your opportunity.

#### Position: Marketing assistant

- Online marketing
- SEO and SEM
- Social network assistant
- Developing new markets and collaborations
- Sales

#### Requirements:

- Fluent English
- Spanish intermediate level is required
- Interested in fashion
- Writing knowledge

#### Conditions:

- Full time position
- 300€ monthly
- Minimum duration 5 months

## 1377 - Paid 300€/month Project Manager Internship in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business Administration , Project Management
Extra benefits:	Salary of 200-300 €.

### Description:

Our collaborator, is a company specialised in cultural exchange programs in the United States. They offer positions for students, to do internship in hotels and restaurants.

#### The requested tasks are:

- Recruiting potential candidates.
- Coordinating content updates through website and email campaigns.
- Implementing customer satisfaction techniques.
- Developing, implementing, and monitoring social media strategies.
- Assisting with the visa process and guidance for travel arrangements.

#### Requirements:

- Fluent English and strong writing skills
- French or/and Spanish preferred
- Internationally minded
- Excel, Word, basic Photoshop and Acrobat knowledge
- Available 5 to 12 months

#### Benefits:

- 300 € per month



## 1361 - Logistic

Location:	Sevilla, Spain
Languages:	English (Advanced)
Fields:	Business Administration , Logistics
Extra benefits:	Salary of 100-200 €.

### Description:

Our collaborator is a successful and innovative company located in Seville. They are a world leading company in their field, with a list of famous clients such as Disney, Greenpeace and many others. They have a young, funny, and versatile team who is currently looking for an intern that can add value to their company.

#### Logistic position:

##### Tasks:

- Logistics department supporting
- Transportation quotation
- Exports and Customs
- Origin Certificates
- Control of logistics costs

##### Requirements:

- good English level
- International commerce or logistic studies preferable.
- Minimum duration of 6 months

##### Remuneration:

200€ monthly

## 1266 - Assistant Director internship, in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business Administration , International Business
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator is a company, specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants.

#### The requested tasks are:

- Create presentations for meetings
- Assist with international recruitment events
- Prepare all documents necessary for new trainees
- Prepare the Financial Statement (daily and monthly accounting)
- Participate in the organisation and follow up of international events
- Welcome new team members and prepare all documents necessary.

#### Requirements:

- Fluent English and strong writing skills
- Spanish and/or French desired
- Excel, Word, basic Photoshop and Acrobat knowledge
- Available 6 to 12 months internships

#### Benefit:

- 300 € per month

Location:  
Barcelona

## 1264 - Placement Assistant internship, in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business Administration , Human resources, International Business
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator is a company, specialised in cultural exchange programs in the United States. They offer positions for students, to do their internship in hotels and restaurants.

#### The requested tasks are:

- Answering all emails and Skype calls
- Conducting first contact
- Providing guidance to new participants
- Follow up with candidates already placed

#### Requirements:

- Fluent English and strong writing skills
- Internationally minded
- Available 5 to 12 months internships

#### Benefits:

- 300 € per month

#### Location:

Barcelona

## 2824 - International trade Fuel Brokering internship in Valencia, Spain

Location:	Valencia, Spain
Languages:	Spanish (Advanced) and English (Intermediate)
Extra benefits:	Salary of 100-200 €.

### Description:

Our collaborator is a trading company with presence in South and Central America and in Valencia Spain. They trade various commodities within agriculture, marine fuel and metal.

Our company has been created in 2016 and is still in the early phase and especially our office in Valencia. We are looking into potential buyers and sellers of commodities in Europe and Africa to connect them with our stakeholders in Latin America. They are looking for an intern to support the commodity broker in his daily duties.

#### Tasks

- Daily updates of vessels list to our Brokers.
- Daily updates of pricing and indications.
- Prepare marketing materials.
- Various ad-hoc research and analysis.
- Participate in meetings.
- Identify potential customers/prospects.
- Administrative tasks.

#### Requirements

- English fluent
- Spanish B2
- Minimum stay 3 months. Preferable 6 months

#### Dresscode

- Suit and shirt or similar for females.

#### OTHER REQUIREMENTS

- Driven individual.
- Entrepreneur spirit and ambitious.
- Curious.
- Commercial minded.
- Well-spoken verbally and written.

#### Benefits

- Real possibilities of being hired after the internship
- Schedule: 09.00-17.00

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## 2829 - English-Community and Content Manager Assistant in Madrid

<b>Location:</b>	Madrid, Spain
<b>Languages:</b>	English (Native) English
<b>Fields:</b>	Marketing, Communication / Journalism, Management
<b>Extra benefits:</b>	Salary of 400-500 €.

### Description:

#### Company description:

Our collaborator is a creative & media agency for the digital age born in 1995 in Madrid, Spain. They meet the need of digital age brands and their model represents something new in the advertising industry!  
They believe that technology is highly powerful and can change people's lives and they are looking now for new student to join their innovative team in Madrid!

#### Position: Community and Content Assistant

#### Tasks:

- Manage the editorial calendar and be responsible for the upkeep of a brand's social media channels.
- Respond to all customer contacts through social media.
- Create digital content across all platforms
- Support the Social Media Manager in the creation and execution of social media campaigns.
- Analyze monthly results both quantitatively and qualitatively.

#### Requirements:

- English on proficiency level
- Previous experience in marketing.
- Good collaboration with team and communication skills.
- Excellent organization skills.
- Internship time 7-12 months

#### Conditions:

400€ monthly  
40 hours per week

## 1133 - Marketing and content management assistant

<b>Location:</b>	Madrid, Spain
<b>Languages:</b>	Spanish (Intermediate) and English (Advanced) English
<b>Fields:</b>	Marketing, Business Administration , International Business, E-commerce, Customer Relationship Management
<b>Extra benefits:</b>	Salary of +500 €.

### Description:

Our collaborator is an online marketplace for parking reservations. They offer high discounts at affiliated car parkings and deal with the whole online booking process and customer support. In the end, our customer is happy because of the discounts and our affiliated car parkings get additional revenue. They are growing fast and positioning company in European markets such as Spain and Portugal, France, Italy and more countries to come. They are currently based in Madrid and working globally. Their team is having nationalities from all over the world: Spain, France, England, Italy, Belgium, Venezuela... And very important: all of them want to succeed!

#### Tasks

- Support to the content and marketing department in all their tasks.
- Support in the planning, development and optimization of content for web, blog, social networks, etc.
- Use of Wordpress, web analytics tools, keyword planning, social networks, etc.
- Updating and maintaining the company database.
- Translations and revision of texts in their native language.

#### Requirements:

- Being undergraduate or able to provide training agreement
- English to proficiency standard
- Minimum stay 5 months

#### Benefits:

The position is remunerated with 500€ per month.  
Timetable 9 - 18h

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## 873 - Product assistant

<b>Location:</b>	Girona, Spain
<b>Languages:</b>	English (Advanced)
<b>Fields:</b>	Marketing, Public Relations, International Business, Sales, Customer Relationship Management, Customer Service
<b>Extra benefits:</b>	Salary of 200-300 €.

### Description:

Our collaborator is an international online retailer specialized in selling sports equipment. This fast growing company is present in 220 countries across the globe and has been in the business over 17 years. They are now searching for customer service and product assistant interns to join their international and innovative office in Girona, Spain.

#### Product assistant position:

##### Tasks:

- Price matching with our competitors
- Pictures of products for the website
- 3d videos, 360° videos of products

##### Requirements:

- Good level of English
- Spanish is a plus

##### Location:

Girona

##### Remuneration:

300€/month

Minimum duration of 6 months

## 418 - Online-marketing, Web Content and Administration Internship in Barcelona, Spain

Location:	Barcelona, Spain
Languages:	Spanish (Intermediate) and English (Native) English
Fields:	Marketing, Translator, E-commerce, Copywriting, Social Media, SEO
Extra benefits:	Salary of 400-500 €.

### Description:

Our collaborator is specialized in providing corporations with equipment for their telecommunication activities. They take great pride in the ongoing training of their employees, which results in excellent customer service. Currently they are active in multiple countries and are very motivated to grow even bigger! A perfect opportunity to experience what it is like to work in an ambitious, efficient team!

#### ONLINE MARKETING AND WEB CONTENT POSITION

##### Tasks:

- Writing / Translating web content
- Optimization for Google / SEO (Training will be provided)
- Management of product online including product promotions
- Assisting with emails, marketing, competitor analysis and PPC campaigns

#### ADMINISTRATION POSITION

##### Tasks:

###### Credit control:

- Raise and send invoices
- Call clients and collect overdue payments
- Prepare monthly report and debt situation
- Reconcile bank transfer to client accounts

###### Load web orders onto Sage:

- Check stock availability
- Call clients and confirm orders
- Process web orders
- Process web payments

###### Sale support

- Handle customer queries with regards to returned items
- Book return items into system
- Send email confirmation on receipt of returns

##### Requirements:

- English, Italian or Portuguese at a native standard level
- Good knowledge of Spanish (French is a plus)
- Excellent written expression
- Capable of writing web copy and technical texts
- Studies related to marketing, communication or electronics

##### Availability:

6 months

##### Benefits:

400€ per month

##### Internship hours:

9:30 - 18:30

### 417 - Emarketing and Web Content Internship in Barcelona, Spain

<b>Location:</b>	Barcelona, Spain
<b>Languages:</b>	Spanish (Advanced) and English (Native)
<b>Fields:</b>	Marketing, Translator, E-commerce, Copywriting, Social Media, SEO
<b>Extra benefits:</b>	Salary of 400-500 €.

**Description:**

Our collaborator is specialized in providing corporations with equipment for their telecommunication activities. They take great pride in the ongoing training of their employees, which results in excellent customer service. Currently they are active in multiple countries and are very motivated to grow even bigger! This is an excellent position for a native English speaker looking for an internship in Spain. Based in our multi-lingual office in Barcelona, you will provide key support in the online promotion and marketing of our products to the UK market. A perfect opportunity to experience what it is like to work in a ambitious, efficient team!

**Tasks:**

- The writing/translation of web content (from Spanish and/or French)
- Creating and monitoring product promotions on our website
- Improving the presentation of our products via our website in order to maximize web orders
- Assisting in the online capture of leads
- Assisting at times with search engine optimization (training provided), email marketing, competitor analysis and PPC campaigns

**Requirements:**

- Native level of English (British)
- Excellent written expression
- Capable of writing web copy and technical texts
- An interest in selling via the internet
- Motivated and conscientious with a can-do attitude
- Excellent knowledge of Spanish OR French is desirable

Available all year at least for 6 months .

Benefits: 400€

Internship hours: 9.30am - 6.30pm (1 hour for lunch)

### 366 - Marketing internship

<b>Location:</b>	The Canary Islands, Spain
<b>Languages:</b>	Spanish (Beginner) and English (Advanced)
<b>Fields:</b>	Tourism, Marketing, Hotel, Sales, Social Media
<b>Extra benefits:</b>	Salary of 400-500 €. Includes accommodation. Meals

**Description:**

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

**Positions**

**MARKETING-COMMERCIAL**

- Preferably with German and English, at least basic level of one of the two and other advanced.
- Marketing assistant for social media maintenance and all the communications tools of the hotel,
- Answering hotel information, assistance in closing contracts, tour operators, and basic administrative tasks.

**Requirements:**

- Minimum 5-6 months stay
- Liability and health insurance

**Internship hours:**

40 hrs / week

**Conditions:**

- 300€ per month
- Accommodation + meals provided

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## 328 - Purchasing Internship

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Business Administration , Economics/Finance, Accounting, International Business, E-commerce, Management, Consultancy
Extra benefits:	Salary of 200-300 €.

### Description:

#### Company description:

Our collaborator is an E-commerce company with offices located in Llinars del Vallés, near Barcelona. They have customers all over Europe and a broad network which is maintained by a successful international team that keeps on increasing. Their team consists of a group of young professionals that work in an innovative environment, making this the perfect place for your internship!

The company is looking for an active and professional student to join the team. You would be working in the purchase department. You would participate and manage the day to day activities, which will improve the company's results in the countries where they are present at the moment: Spain, Belgium, Italy, France, Germany, UK, Luxembourg, The Netherlands, Austria and Portugal.

#### Position 2: Purchasing Internship

##### Tasks:

- The execution of daily purchases, via web / email / phone
- Analysis of consumption and implementation of procurement plans in stock
- Control of suppliers payments
- Stock management
- Control of the indirect costs incurred by providers

##### Requirements:

- Proactive and effective candidate
- High level of English.
- minimum 3 months

##### Benefits:

225€/month as salary