

## 3<sup>rd</sup> ERASMUS+ INTERNATIONAL STAFF WEEK

Nicosia, 26 - 30/03/2018

### INVITATION

The University of Nicosia has the pleasure to invite you to its 3<sup>rd</sup> Erasmus+ International Staff Training Week, which will take place from the **26<sup>th</sup> until the 30<sup>th</sup> of March, 2018**.

The 3<sup>rd</sup> Erasmus+ International Staff Training Week will give participants the unique opportunity to find out more about the University of Nicosia, network and share best practices with other colleagues working for the international or study abroad offices. The following topics will be covered: International Mobility marketing and recruitment, application procedure and regulations, course compatibility process, transfer of academic credits, student traineeships, internationalization strategies, overcoming cultural shock, success stories and best practices and various other related topics.

The 5-day programme includes round table discussions, presentations, problem solving cases and social events. The main objectives of the programme include peer-learning, networking, transfer of knowledge and sharing of experiences and best practices among colleagues from partner and non-partner institutions. Participants are expected to bring into the discussion examples from their own institutions and present best practices or innovative approaches to the issues addressed.

In the context of cultural activities, the participants will have the opportunity to experience a guided tour to the divided city of Nicosia, fieldtrip to Lefkara traditional village, possible tour to Limassol and a night out at a traditional Cypriot tavern.

The maximum number of participants will be 50.

The selection of participants will take into consideration the relevance of their professional responsibilities with the issues under discussion.

If all applicants fulfill the criteria, the rule of first-come and first-served will be applied. Priority will be given to partner Universities, currently participating in the project of International Credit Mobility.

The 3<sup>rd</sup> Erasmus+ International Staff Week is open to European and international Higher Education Institutions.

The registration fee is **250 euros** per participant and it should be paid via bank transfer at least a week before the event.

Participants from **non-EU partner Universities**, currently participating in the project of international credit mobility **are exempted from the registration fees** and will be provided with a grant to cover their eligible travelling and living expenses during the 3<sup>rd</sup> Erasmus+ International Staff Training Week.

Participants can apply at their home institution for an Erasmus+ Staff Training Week Grant in order to cover eligible costs related to this mobility.

The registration fee includes coffee-breaks, lunches and social activities mentioned in the programme (dinner at Cypriot traditional tavern, fieldtrip in divided Nicosia, fieldtrip to Lefkara traditional village and tour to Limassol).

Regarding accommodation, support is provided through a selection of hotels near the University of Nicosia but participants are responsible to make their own reservations.

To secure a place in the 3<sup>rd</sup> Erasmus+ International Staff Week organized by the University of Nicosia please register using the attached Registration Form and return it **on Wednesday, 31<sup>st</sup> of January 2018**.

For any questions of clarifications you may need please contact the Erasmus Institutional Coordinator, Ms Marianna Michael, [Michael.mar@unic.ac.cy](mailto:Michael.mar@unic.ac.cy) or tel. +35722841979

We are looking forward to welcoming you at the University of Nicosia and in Cyprus.

Warm Regards,

Erasmus Office, University of Nicosia

Institution website: [www.unic.ac.cy](http://www.unic.ac.cy)

Country: Cyprus

Working Language: English

Dates: **26 – 30/03/2018**

Registration fee: 250 euro (International Credit Mobility partners exempted)

Accommodation: Recommendations provided.

No. of participants: **50**

Deadline for applying: **31 January 2018**

Contact: Ms. Marianna Michael, Erasmus Institutional Coordinator,  
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