

1598 - Paid 200€/month - Reception and Customer management internship in Valencia

Our partner is a high quality Hostel with design rooms located close to city hall and bullfighting arena of Valencia. They are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of the customers as good as possible, so the customers can feel like at home.

Tasks:

As a reception member of a hostel, you will have to get involved in many different tasks, whilst remaining positive and keeping a smile in your face when dealing with customers. We really believe that this will be a really good experience to get to know different hotel working areas.

Main tasks:

- Checking guests in and out
- Basic concierge assistance
- Planning and organize group arrivals
- Assisting in cash advances, exchange money, check guest folios
- Commercial information to customers
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximise yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing of accounts
- Answering all calls promptly in a courteous and efficient manner
- Ensuring all reservations are accurately actioned within the same day
- Assisting in the Front Office as required, especially with guests checking in and out

Requirements:

- Fluent in English
- Spanish is an advantage (but not compulsory)
- Open to act in different shifts Morning - Afternoon - Night

Benefits:

- The internship is paid 200 € a month + Accommodation with the other staff.

Languages: Spanish level: (Intermediate), English level: (Advanced)

1577 - Reception assistant Rome, Italy

Our collaborator is an apartment and suitis rentals in the city centre of Rome. They are renting 5 exclusive penthouses with a beautiful view to the Piazza San Silvestro. Now they are looking for someone to expand their team and help them with the reception tasks. If you are looking to develop your hospitality skills this vacancy would be great for you.

Tasks:

- Welcoming guests;
- Check-in and check-out procedures;
- Direct and indirect customer support;
- Mailing;
- Booking for rooms, tours and excursions;
- Modify online rates, close dates;
- Registration data clients,
- Input modules Istat,
- Receipts received and invoices
- Apartment cleaning check

Requirements:

- English and French B2 level
- Any other language is a plus
- Hospitality studies

Benefits: 200 €/month

Location: Rome, Italy

Languages: Spanish level: (None), English level: (Intermediate), French

2632 - Customer service internship in a 5* Hotel in the city centre of Seville

Our collaborator is a well-known design hotel in the centre of the capital of Andalusia being a reference in the whole country for it's design, location and concept. The hotel is located in the historical Centre of Seville in front of the Cathedral and a couple of minutes away from the shopping streets.

The hotel is exclusive, having only 60 rooms of 5 different types. Every room is fully equipped and created with a difference concept. The location is an amazing complex consisting of 7 restaurants, cocktail bars, wellness spa, outdoor swimming pool and a great big terrace

With this internship you will develop skills such as organization, responsibility and commercial skills. You will be immersed in a multilingual environment so you will be able to learn and practice languages.

Customer service:

- Customer care
- Tourism information
- Site Inspection Protocols
- Good level of Spanish
- Right kind of attitude and appropriate looks
- Knowledge and assistance to important meetings

Requirements:

- Fluent English.
- Intermediate Spanish

Benefits:

- Housing in the city center of Seville
- Meals
- Locker
- Training day

Languages: Spanish level: (Intermediate), English level: (Intermediate)

2792 - Bar internship in an Hotel in L'Escala

Our collaborator is a tourist company dedicated to the management of Hotels and Tourist apartment. It's located in Costa Brava (L'Escala, Girona). TheHotel have wonderful sea views. It has a large swimming pool for adults and children, children's playground,...

The requested tasks are:

- To prepare and serve beverages
- To advise the guests in their choice of beverage and explore new recipes.
- To collect the glasses and keep the area neat and tidy
- To prepare the room, clean and maintain clean: preparation of tables, dishwashing, stocking refrigerators, coffee makers, machine washing glasses.
- Serving breakfast, lunch and dinner

Requirements:

- English and Spanish.
- Candidates from Tourism area preferably or with interest in working in Management and Customer Service.

Internship hours: 35 h / week

Benefits:

- 294,00 gross per month
- Accommodation (shared room) + 3 meals/day

Languages: Spanish level: (Intermediate), English level: (Intermediate), English, French , Spanish

2793 - Reception internship in an Hotel in L'Escala

Our collaborator is a tourist company dedicated to the management of Hotels and Tourist apartment. It's located in Costa Brava (L'Escala, Girona). TheHotel have wonderful sea views. It has a large swimming pool for adults and children, children's playground,...

The requested tasks are:

- Check In / Check Out
- Receiving clients and all tasks related to it.
- Support and customer information at the reception.
- Answering reception's phone
- Incident management: maintenance and cleaning
- Management reports
- Reservation Payment Management

Requirements:

- English and Spanish.
- Candidates from Tourism area preferably or with interest in working in Management and Customer Service.

Internship hours: 35 h / week

Benefits:

- 294,00 gross per month
- Accommodation (share room) + 3 meals/day

Languages: Spanish level: (Intermediate), English level: (Intermediate), English, French , Spanish

1255 - Reception internship and Customer Services in Valencia, Spain (accommodation+ 100€/month)

Our collaborator is a modern hostel located in the city centre of Valencia, just few minutes from the emblematic Cathedral.

They are offering to their interns the opportunity to gain invaluable experience, enjoyable working atmosphere with great team members. They also offer fun and free activities to enjoy your stay with them.

They are now looking for an intern to assist in serving the hostel guests in the reception.

Tasks:

- Welcoming clients and giving general information about the city
- Check in and out customers
- Dealing with reservations and interact with users (receiving feedback and complaints)
- Assisting the Front office
- Answering all of the calls promptly in a courteous and efficient manner
- Helping reception and bar with their daily tasks (customers service)
- Promoting and informing the guests about daily/weekly activities.
- Helping to develop hostel events
- Administration tasks: booking, reservations, emails, calls, etc.
- Helping other departments upon request
- Invoices creating for customers

Requirements:

- Good level of English and Spanish

Benefits:

- 100€/month
- Accommodation in a shared room
- Breakfast in the hostel

Location: Valencia

Languages: Spanish level: (Intermediate), English level: (Intermediate)

1073 - Reception and Customer relationship management internship in Bilbao

Our collaborator is high quality modern hostel located in the heart of the Old Town of Bilbao, between the River and the Cathedral. It offers all the facilities you can expect from a great hostel; with stylishly decoration and modern atmosphere.

They are offering to their interns the opportunity to gain invaluable experience, enjoyable working atmosphere with great team members and ability to meet interesting people from all over the world improving this way your language skills.

Tasks:

- Develop customer service policies and procedures
- Handle face-to-face enquiries from customers
- Checking guests in and out
- Giving guests all information about Hostel regulations, explaining Hostel facilities to arriving guests
- Planning and organizing group arrivals
- Maintaining a positive selling approach to maximise yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts
- Answering all of the calls promptly in a courteous and efficient manner
- Assisting with breakfast service
- Social media marketing: optimize and lead any marketing strategies carried out in them.
- Keep updated the Social Media platforms (taking pictures and adding to the platform)
- Helping to develop hostel events

Requirements:

- Good English level
- Intermediate Spanish level

Internship hours:

- 40 hrs/week

Benefits

- Accommodation + breakfast provided

Languages: Spanish level: (Intermediate), English level: (Advanced)

2790 - Customer service and sales internship in Barcelona

Our collaborator is a company that already runs a fleet of more than a 1.000 scooters in Spain's most touristic cities. The company rents scooters on a short and long term basis; basically to everyone who wants to experience the city from a different perspective, beyond the one of a normal tourist. Offices in Barcelona, Ibiza, Formentera and many more cities. You will be involved in numerous of activities in an international and dynamic environment, in the city center of Barcelona!

Tasks:

- Customer service.
- Sales.
- Renting contracts management.
- Use the ESR of the company.
- Tourist information.

Requirements:

- English and Spanish
- Other languages would be a plus
- Drive license
- Minimum 5 months

Benefits:

200€ per month

Languages: Spanish level: (Intermediate), English level: (Intermediate)

747 - Front Desk and Customer Services in Barcelona

Our colleague is an exclusive hostel, based in Barcelona city center. They are customer oriented which is really important for them as well as customer care and guest relations. The Hostel is equipped with a stylish, modern and vintage rooms for all travellers. It's a hostel full of life where style and glamour combine with a fresh, fun and crazy twist!

Tasks:

- Check in and check out.
- Collect payments.
- Social media and visual communication management.
- Keep updated the Social Media platforms (taking pictures and adding to the platform)
- Welcoming guests and giving general information about the city.
- Giving guests all information about Hostel regulations, explaining Hostel facilities to arriving guests
- Promoting and informing the guests about daily/weekly activities.
- Helping to develop hostel events.
- Receiving feedback and complaints
- Administration tasks: booking, reservations, emails, calls, etc.

Requirements:

- English good level.
- Other language is a plus
- Open-minded, social and respectful.
- Minimum of 3 months

Benefits:

- Accommodation.
- Half board (breakfast and dinner)

Languages: Spanish level: (None), English level: (Advanced)

575 - RECEPTIONISTS / CUSTOMER SERVICE POSITION IN SEVILLA

Our collaborator offers an Internship in hospitality based in Sevilla. They have two Hostels, two Hotels and an Apartment Complex. As they are customer oriented, the customer care and the relation with the guests are very important to them. Currently they are looking for interns to join the team in Marketing, Reception, Food and Beverage Department and Customer Services. You will have many different tasks and face to face contact with the customers which a positive attitude is very important.

Tasks:

- Welcoming and give precise information
- Answering phone calls and e-mails
- Check in and check out
- Support the business activities
- Promoting activities
- Organizing arrival of groups
- Face to face contact and interaction with customers

Requirements:

- Good level of English and Spanish

Benefits

- Accommodation (shared with the other staff mix)
- Breakfast
- 100€ a month
- Internet and living expenses are provided (water, electricity, etc.)

Availability

As soon as possible

Languages: Spanish level: (Intermediate), English level: (Intermediate)

479 - Customer service, public relations, entertaining and events department in Barcelona

Our partner is a young and modern hostel located in Barcelona city centre. Their philosophy is to offer their guest a unique experience during their stay. Guests at the hostel share a cozy chill-out lounge with TV, projector and videogames. Bar with food and drinks, a fully equipped communal kitchen, an spacious terrace, outdoor jacuzzi, unlimited internet use, and computers.

PR

- Welcoming guests and giving general information about the city.
- Helping reception and bar with their daily tasks(costumers service)
- Promoting and informing the guests about daily/weekly activities.
- Helping to develop hostel events.
- Promoting the company on Social Media platforms.

BAR

- Assisting with bar service
- Preparing drinks
- Serving customers

RECEPTION

- Assisting reception colleagues
- Giving guests all information about Hostel regulations, explaining Hostel facilities to arriving guests
- Checking guests in and out
- Helping customer
- Promoting and selling touristic products.

Requirements:

- Languages: The candidates must speak a good level of English. Spanish and French is not a requirement but a communicative level would be an advantage (as any other language).
- The most important thing is that the candidate is very communicative, dynamic, outgoing and always positive.
- Flexible to work and help in different departments.

Benefits:

- Free accommodation at the hostel shared with working colleagues
- You will get 60€/month
- Free buffet breakfast everyday (hot and cold food)

Languages: Spanish level: (None), English level: (Intermediate)

214 - Event and Entertainment Internship on the Spanish Coast - English

Inspired by a commitment to excellence, our collaborator is a famous Hotel chain currently looking for motivated individuals to join their animation team, helping them with different animation activities, social events and other tourist activities! The mission of their team is to create unforgettable memories for their guests with a constantly creative approach.

You will closely work alongside the entertainment team and support the event managers.

They need stone-and-bone entertainers with loads of energy a huge smile on their faces and a great team spirit for this position! You don't need to have experience to apply for this position but you definitely need to be active and friendly person!

If you like working with people from all ages and being on stage then this is your big chance!

Tasks:

- Sport activities (football, volleyball, etc.)
- Cultural activities (City tours)
- Recreational activities (Dances, Crafts)
- Games, Dancing Shows

Language requirements:

- English
- Spanish considered as a plus

Other requirements:

- The candidate should be a dynamic person, decisive and sympathize with children.
- Available for at least 2 months.

Benefits:

- Accommodation and food will be provided

Locations:

Different location in the beautiful Spanish coasts (Malaga, Salou , Benidorm, Girona)
Be determined during the interview with the company

Internship hours:

40 hours per week

Languages: Spanish level: (None), English level: (None)

189 - Reception and customer management internship in Granada

Our collaborator is a high quality Hostels chain, based in Spain and the United States. Awarded by Tripadvisor during many years as the best hostels in Spain, they are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of the customers as good as possible.

Reception and Customer relationship management position:

Tasks:

As a Reception and Customer relationship management member of a hostel, you will have to get involved in many different tasks, whilst remaining positive and keeping a smile on your face when dealing with customers. We really believe that this will be a really good experience to get to know different hotel working areas.

Main tasks

- Develop customer service policies and procedures
- Handle face-to-face enquiries from customers
- Checking guests in and out
- Basic concierge assistance
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximise yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts
- Answering all of the calls promptly in a courteous and efficient manner

Requirements

- Fluent in English
- Able to provide a training agreement
- Open to work in different shifts Morning - Afternoon - Night, depending on the candidate.
- Some of the positions may require a certain level of Spanish.

Benefits

The internship is paid 100 € a month + Accommodation with the other staff and breakfast. Internet is also provided as well as living expenses as water, electricity, etc..

Languages: Spanish level: (None), English level: (Intermediate)

180 - Reception and Customer management Internship in Barcelona

Our colleague is a high quality Hostels chain, based in Spain and the United States. Awarded by Tripadvisor during many years as the best hostels in Spain, they are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of the customers as good as possible.

Reception / Customer relationship management

Tasks:

As a reception member of a hostel, you will have to get involved in many different tasks, whilst remaining positive and keeping a smile in your face when dealing with customers. We really believe that this will be a really good experience to get to know different hotel areas.

Main tasks

- Checking guests in and out
- Basic concierge assistance
- Planning and organize group arrivals
- Assisting in cash advances, exchange money, check guest folios
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- Answering all calls promptly in a courteous and efficient manner
- Ensuring all reservations are accurately actioned within the same day
- Assisting in the Front Office as required, especially with guests checking in and out

Requirements

- Fluent in English
- Intermediate Spanish
- Able to provide a training agreement
- Open to be available in different shifts Morning - Afternoon - Night, depending on the candidate.

Benefits

The internship is paid 100 € a month + Accommodation with the other staff and breakfast. Internet is also provided as well as living expenses as water, electricity, etc..

Languages: Spanish level: (Intermediate), English level: (Intermediate)